



614 Main St Suite #5  
Pender, NE 68047  
402-385-6248

Dear Parent/Guardian,

Thank you for interest in enrolling your child(ren) in Little Sprouts Child Development Center. We are looking forward to building a great relationship with you and your family.

Please complete the Pre-enrollment Form and the Informed Consent Form for each child planning to attend Little Sprouts and return them to Andrea Wortman, Little Sprouts Child Development Center Director, at 614 Main St Ste #5, Pender, NE 68047. Applications can be sent in through mail or can be dropped off at Little Sprouts. Getting these applications in as soon as you can will be very crucial in ensuring yourself a spot for your child(ren) as the Center is only licensed for 40 children; eight infants, 12 toddlers and 20 preschool aged kids.

Once you've completed the necessary paperwork and sent it in, the Director will review each child application on a first come first serve basis and will then contact each family whose child has a spot reserved to set up a date to finish the remainder of the enrollment paperwork. We will need a current copy of your child's immunization record and the \$25.00 application fee **prior** to your first day starting at the Center. We will be accepting Childcare Subsidy (Title XX) for those families that qualify. For families who are receiving Title XX an authorization from your caseworker, including the application fee, is needed **prior** to your first day. A verbal authorization will be accepted. Please refer your caseworker to Andrea Wortman, Director at 402-385-6248 for this purpose.

Any child applications received after the licensed number of spots is filled will be placed on a Waiting List.

If you are planning on your child to be a drop-in, all enrollment paperwork and the \$25.00 application fee will have needed to be completed **prior** to the day you anticipate dropping your child in.

Should you have any questions or concerns please do not hesitate to call Andrea Wortman. Thank you for choosing Little Sprouts Child Development Center for your early care and education needs. We look forward to seeing you soon!

Sincerely,  
Andrea Wortman Little Sprouts CDC Director